

NevAEYC Board Meeting
January 16, 2008

Board Members Present: Catherine Lyons, Heather McEnulty, Teresa Byington, Christine Matiash, Crystal Swank, Debbie Tarantino, Peggy Pulver, Sherry Waugh, Margot Chappel, Margaret Oberg, Shelley Nye

Student Members Present: Ikaika Regidor

Staff Present: none

Guests:

- I. Opening The meeting was opened at 9:15am by Catherine Lyons.
- II. Previous minutes were tabled until March meeting.
- III. Old Business

President's Report-

Christine asked to switch the Business meeting to March 19, 2008 in Reno and the committee meetings in February. We reviewed Policies and Procedures: p.17 "Dues" is capitalized; p.16 Section IV. Per Diem rates will be aligned with Federal per diem; p.7 change last bullet point to "posting in a timely manner" of submittal; p.10 third pp. "The Governing Board..."; p.12 Elections 3rd bullet point change "not" to "no"; p.3 Sec.III 2nd bullet add "Nevada Affiliate Rep"; p.3 Sec I 2nd bullet remove "monthly"; p.3 Sec. II 1st bullet change "eight" monthly meetings to 75% of the meetings; p.3 Sec.III last bullet change "2" to "two".

Christine will make changes and email Board for an e-vote. Final Handbook will be ready in March.

TEACH-

No report. Whitney does not have a credit card to pay for expenses. Betsy has been giving her a check in advance (per diem) and when she was asking for her reimbursement there was concern from the state. Personnel Committee suggested she get a credit card, and she said "no". We have a debit card for Nevada TEACH, but we do not want to give Whitney the card, as directed by TEACH. The Board suggested purchasing a pre-paid credit card to give her when she travels. Second concern: \$120.00 overdraft chard on TEACH account because money wasn't transferred timely. Christine will ask Betsy to call the back to get fee lowered or removed, otherwise NevAEYC will consume charges. Also, ask about overdraft protection on the account.

Treasurer-

Report by email. Take report and do budget to actual, and then Debbie will know what exactly we have. Crystal would like percentages shown in the budget for each line item.

Board Reports-

Sherry provided a services list from Association Resource Center to review. This management company could help our Board in different capacities since we are a volunteer Board. Our Board needs to decide what we would want this company to do, i.e. personnel, conference planning, conference registration, mailings, marketing

membership, financials for TEACH, etc. Sherry will go over items, Debbie can look over the fiscal items and Christine can review items for the conference. Sherry will have them come to the March meeting in Reno. Board members report to Sherry by February 1 of interested items on list.

Public Policy Report-

The public policy statement came out of the strategic planning session, and we need to have this as a working document so at the conference participants can have a chance to review and add suggestions if needed. After the conference, this statement will be posted on our website as “current”. Margot will add supporting websites, i.e. NCCIC, NAEYC, NGA, ECLKC

ACTION ITEM: Sherry moves to approve the statement as a work in progress & final approval through email. Crystal 2nd. *All in favor.*

ACTION ITEM: Margot would like to have NevAEYC pay for Catherine to attend the conference in DC. Christine makes the above motion. Peggy 2nd. *All in favor.*

Communication Report-

Invite people to join the listserv. We have 2 listservs working, one is a distribution list and the other is more a dialog/bulletin type.

Membership-

Questionnaire presented to review for upcoming conference. Items discussed: Intro paragraph, change “educational” to “professional”; No. 1 remove item “e” since they are at the conference; No. 2c put word “professional” back. Discussion on how to get the survey back from membership. It was suggested that we make the survey a different color. Value of Membership Grant applications are due at the end of the month. We want to target Head Start members or rural at-large members.

ACTION ITEM- Christine moves Catherine writes the grant for Head Start. Peggy 2nd. *All in favor.*

2008 Conference-

We received our 501C3 status (yea!) so we can solicit to corporations for tax deductions. Sponserwise.com is a website that allows you to solicit for your event. We are booked for the Tuscany. We have several proposals, we may have to turn people away. Transportation secured for center tours. Literacy Dept. from CCSD is sending 18 of their staff. Shelley is helping with the Registry too. \$60,500.00 is scholarships for the North and only about \$6000 for the South. Catherine is requesting additional money for the South. Sherry will send Crystal the scholarship information to link on our website.

IV. New Business

Brochure Development-

Catherine and Christine met with Sara Dix about marketing ideas and developing a brochure for our organization. Ideas on tri-fold about SNAEYC, RAEYC, Conference, At-large member, and Board members. Peggy and Crystal will work on

content and put together for National to format. We will have to pay for printing. We can use any of Nationals formats or make our own.

Membership Benefits-

Catherine will email the power point to the Board. Roles and Functions will be uploaded by February 21, 2008. Annual report was sent and it was similar to last years. Catherine shared the Choosing Accreditation guide with the Board.

Christine reported that there are 2 open positions on the NevAEYC Board. Board Development and Nominations are open. Ana Serens might be a good addition for Board Development. We also have a Rural At-Large position open. We will ask several people and report back to the Board.

- V. Adjournment
 - a. Meeting adjourned at 11:45pm

Respectfully submitted,

Heather McEnulty
Board Secretary