

NevAEYC Board Meeting
July 27, 2006

Members present: Sherry Waugh, Crystal Swank, Christine Matiash, Catherine Lyons, Ikaika Regidor, Terry Randolph, Sue Turbow, Erin Baerwaldt, Jaime Burnett, Betsy Fox, Margot Chappel, and Patti Oya

Staff present: Kimberlee Belcher, Lori Schoen, and Cheryl Price

The meeting was opened at 9:10 by President Catherine Lyons and introductions were made.

The June minutes were approved with one correction – Margot Chappel was present at June meeting.

Recommended changes to the agenda: add student membership report and communication report after membership agenda item.

Minutes need to be sent to the student chapter presidents: Ikaika at ikaika.regidor@unlv.edu and Erin at erin_rae@hotmail.com

TREASURER – Current balances include \$40,917.70 for NevAEYC and \$10,055.23 for TEACH. Betsy distributed fiscal statements with the following mentions: Alexis Park bill was on this past month's statement because she needed to reissue their check from conference, there was a bill paid for the liability insurance, and the total conference profit was \$22,946.23.

We need to amend our Articles of Incorporation for the state. Betsy provided a sample from the IRS. There was discussion of maintaining the previous wording and adding the IRS statement or just using the IRS sample as is. It was agreed that we would use the IRS sample as is and the original wording would remain as part of our by-laws statement of purpose. The vote on this issue was 8 for and 1 abstained.

Betsy also needs a signed conflict of interest and confidentiality statement from each board member. She distributed a sample form and Crystal recommended one change of the specific location of the NevAEYC file cabinet does not need to be mentioned because if we move the file cabinet the form would be obsolete. Everyone agreed and Betsy will edit the statement. For those attending the meeting, they agreed they would sign and Betsy will change the front page and reattach. There was also discussion around what it means to sign the conflict of interest form and it was agreed that the purpose of the form is to disclose or make the board aware of any potential conflicts of interest and know when to abstain on any votes related to that conflict of interest.

Deadline for returning signed forms to Betsy is September 11.

CONFERENCE – Terry Randolph asked to amend the agenda and give the conference update due to time constraints. Conference committees have been formed with both previous and new members. They do not have a venue for the conference therefore they do not have a confirmed date. They are being told that the conference needs too much conference space in relation to the number of rooms reserved. Other possible sites include UNR or TMCC. They do have a verbal confirmation with Pam Schiller for the Friday keynote and have made contact with Jose Louis for the Saturday keynote and family concert. Another possibility is Cathy Burke as keynote or featured speaker.

Kaplan has agreed to sponsor the bags. They have received many contacts from both presenters and vendors. Christine mentioned we were approved by the State Board of Nursing to give nursing CEU's for last year's conference. If we want to do this again we need to renew and pay a \$30 fee. It was decided that this would probably not be necessary since the nursing CEU's were more applicable for Dr Perry's presentation than the general conference.

In addition to the pre-conference day at the Legislature, there are plans to collaborate with DEC for an event at TMCC also on the Thursday before the conference. The DEC has asked NevAEYC to be fiscal agent to help with this event which means setting up a separate line item in the budget, collecting fees, and using our tax id number. There is \$2,500 for start-up and a MOU or contract will be needed. Catherine will verify that it is not a problem that NevAEYC is pending non-profit status.

TEACH- Kimberlee distributed her annual report newsletter. Kimberlee was happy to report that there is a high percentage of home providers and minorities within the TEACH recipients as well as turnover rate of 18%. TEACH now has an 800 number that can be used statewide which is 1-800-259-1907. Kimberlee recommended looking into getting a credit card for NevAEYC and/or TEACH.

It was clarified that the personnel committee still needs to develop a standardized report form that the program director will use to give her/his report to the board and that TEACH employees will leave after their agenda item.

Professional Development- Nomination letters to inform members of our upcoming election of president-elect, secretary, and VP of professional development will be sent out next week. A second letter asking for nominations will be mailed mid-August and the deadline for nominations will be 9/30. Catherine offered to help with the mailing. Ballots will be returned to the Office of Early Care and Ed, Las Vegas.

Sue distributed the results from the May 22nd meeting with UNR Cooperative Extension. Sally Martin has been invited to the retreat in September.

Public Policy- Margot reported the WAGES committee has created some general guidelines and minimum and maximum budget projections. She has plans to participate on the conference planning committee to facilitate the trip to Legislature.

Membership- Crystal reported 858 total members (a decrease of 21 regular members, an increase of 5 student members, and an increase of 1 comprehensive member.)

The value of membership grant that was awarded to Karen for the members-at-large section can be changes since she is no longer in Elko. The money can be used to support our student chapters.

The board approved \$500 for start-up and \$250 annually for each student chapter. All approved.

UNLV Student Chapter- Ikaika reported that there are currently 20 active students and they will be meeting next week. They will be voting on their new logo. They have plans to present at classes during the first week of school to recruit new students. They are working on a fundraiser to send a student member to the annual conference, WOYC activities, and a community service activity to support an at-risk school. They are working on a website at UNLV to connect to the NevAEYC website. They recommended

a collaboration of both student chapters to provide training at next year's NevAEYC annual conference. They have arranged for Bev Boss to come to for training on October 7. They will be using their \$500 from their student government funds to support the some of the cost.

UNR Student Chapter- Erin reported that they have an executive board established and nine active student members. They are planning a variety of recruitment efforts including an information party with a dessert buffet and prizes. They are planning a community outreach activity on early literacy including donating children's books. For the conference they are planning a two present as well as co-hosting the Friday evening reception with UNLV students. They have had a successful fundraising event at Baja Fresh that raised \$600 plus \$50 for through a bake sale. They will be repeating the event at Baja Fresh. They are working with RAEYC to co-sponsor activities for WOYC.

RAEYC- Alice was not present, RAEYC report e-mailed to Catherine.

SNAEYC- Christine reported SNAEYC schedule two directors' luncheon on the topic of the changes in NAEYC accreditation. The first luncheon was for directors of currently accredited centers and was well-attended. The second luncheon was for any director interested in accreditation, but was cancelled due to lack of participants. Letters are now being sent to members that are about to expire or have recently expired as part of member retention efforts. Board member Lillie England has been accepted to present at the national conference. To practice she will be doing her presentation in October.

New Business- Sherry recommended that personnel committee policies be reviewed at the September retreat. She was concerned the committee hired an employee without board input.

Miscellaneous- Catherine summarized the WSLN meetings. She attended with Peggy F and Sandra from RAEYC. She felt it was important that more board members attend. The state of the states has become more formal, with some states giving elaborate presentations.

The meeting was adjourned at 11:55. The next meeting is scheduled for August 16 at 9:00.

Submitted by Patti Oya